



# *Red Oak Ballroom*

AUSTIN • HOUSTON • SAN ANTONIO

*Packages, Additional Amenities & Bar Service*

[www.redoakballroom.com](http://www.redoakballroom.com)

*The Beginning Of A Lifetime Of Beautiful Memories*

# Red Oak Ballroom

Austin • Houston • San Antonio

## *Packages, Additional Amenities & Bar Service*



*The Red Oak Ballroom offers several Packages for your convenience. Whether you are looking for a room-only facility fee or a plated dinner with hors d'oeuvres and bar service, the Red Oak Ballroom has a Package for you. The Included Amenities in each Package is generous— often an extra cost at other facilities. Pricing is either a room fee (Castle Package) or a per-person cost, which makes budgeting simple. Of course, you may tailor any of these packages to meet your specific needs. Your sales manager will be delighted to work with you to create the event you want. Browse through the document to see all of our Packages, Additional Amenities and Bar Service Options. Contact us with any questions. We look forward to hosting your event at the Red Oak Ballroom.*

# *Red Oak Ballroom*

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## *The Castle Package*

***\$xx.00 (Red Oak Ballroom – A) Venue Fee***

***\$xx.00 (Red Oak Ballroom – B) Venue Fee***

*The Castle Package is our venue-only Red Oak Ballroom package for those who wish to bring in their own licensed catering, but adds included amenities needed for any social occasion. It has everything you will need to host a fabulous evening – all at one cost. You may add to this package with Bar Service, Food Service or any of our Additional Amenities (see pages). Tailor the Castle Package to your vision, the Red Oak Ballroom is here to make your dreams a reality.*

### *Included Amenities:*

- Ballroom Rental for Six Hours
- Bridal (Honoree) Dressing Room
  - Venue Centerpieces
  - 15x15 Standard Dance Floor
- House Linens in Black, White or Champagne
- Skirted Buffet, Gift, Guest Book and Cake Table
  - Rounds of Eight – Banquet Chairs
- Complimentary Parking for all Guests

*23% service charge and 8.25% sales tax will be added to final invoice. Additional services available upon request. Must use a licensed, Norris approved caterer. All alcoholic beverage service will be provide by Norris.*

# Red Oak Ballroom

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## The Royalty Package

### \$ Priced per person

*The Royalty Package is our entry-level Red Oak Ballroom package that adds a buffet style dinner and more included amenities. It has everything you will need to host a fabulous evening – all at one cost per person. You may add to this package with Bar Service, menu customization or any of our Additional Amenities (see Additional Amenities page). Use the Royalty Package as is or tailor it to your vision, the Red Oak Ballroom is here to make your dreams a reality. Menu choices are listed on the next page.*

### Included Amenities:

- Ballroom Rental for Six Hours
  - On Site Coordinator
- Bridal (Honoree) Dressing Room
- Modified Buffet Dinner Service
- Iced Tea & Coffee Service (see menu selections)
- Menu Tasting for Four with Signed Contract
  - China, Flatware and Glassware
- Plated Meal Service for the Bride and Groom (Honoree)
- 1st Bartender & Security Guard – Complimentary based on minimum of 100 guests
  - Elegant Up-Lighting Package
    - Venue Centerpieces
  - 15x15 Standard Dance Floor
- House Linens in Black, White or Champagne
- Skirted Buffet, Gift, Guest Book and Cake Table(s)
- Rounds of Eight – Banquet Chairs with white chair covers
  - Complimentary Parking for all Guests

*Service charge of 23% and sales tax of 8.25% will be added to the final bill. Package requires a minimum of 100 guests.*

# *Red Oak Ballroom*

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## *The Royalty Package*

### *Buffet Menu Selections*

#### **Menu Selection #1**

##### *Italian Feast Pasta Bar*

☞ *Caesar Salad*

☞ *Choose two of the following Pastas: Penne, Fettuccine, Macaroni, Angel Hair*

☞ *Select two: Meatballs, Italian Sausage, Chicken Parmesan,  
Grilled Pork Marsala, or Roasted Garlic Portabellas*

☞ *Includes Marinara Sauce, Alfredo Sauce, Garlic Knot Bread,  
and Grated Parmesan Cheese*

#### **Menu Selection #2**

##### *Grilled Fajitas*

☞ *Tex-Mex Side Salad – Mixed Greens topped with fire roasted corn,  
black beans and a sun-dried tomato dressing*

☞ *Fajita Steak and Chicken Breasts marinated with green chilies, lime juice,  
cilantro and grilled to perfection*

☞ *Spanish Rice, Borracho Beans, Flour Tortillas, Grilled Onions and Peppers,  
Shredded Cheese, Sour Cream and Sliced Jalapenos*

#### **Menu Selection #3**

##### *Texas Barbeque*

☞ *Select two of the following meats: BBQ Chicken, Slow Smoked Brisket,  
Spicy Beef Sausage, Baby Back Ribs*

☞ *Included sides: Potato Salad, Cole Slaw, Jalapeno Cornbread Casserole,  
Sliced White and Wheat Bread, Pickles, Sliced Onions, Barbeque Sauce*

*All meals include warm dinner rolls w/ butter, table side iced tea, water  
and coffee service.*

*Service charge of 23% and sales tax of 8.25% will be added to the final bill. Package requires a minimum of 100 guests.*

# Red Oak Ballroom

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## The Crown Package

### \$ Priced per person

*The Crown Package is our most popular Red Oak Ballroom package that adds a plated dinner and even more included amenities. It has everything you will need to host a fabulous evening – all at one cost per person. You may add to this package with Bar Service, menu customization or any of our Additional Amenities (see Additional Amenities page). Use the Crown Package as is or tailor it to your vision, the Red Oak Ballroom is here to make your dreams a reality. Menu choices are listed on the next page.*

### Included Amenities:

- Ballroom Rental for Six Hours
  - On Site Coordinator
- Bridal (Honoree) Dressing Room
  - Passed Hors d' Oeuvres
  - Plated Dinner Service
- Iced Tea & Coffee Service (see menu selections)
- Menu Tasting for Four with Signed Contract
  - China, Flatware and Glassware
- 1st Bartender & Security Guard – Complimentary based on minimum of 100 guests
  - Elegant Up-Lighting Package
    - Venue Centerpieces
  - 15x15 Standard Dance Floor
- House Linens in Black, White or Champagne
- Skirted Buffet, Gift, Guest Book and Cake Table(s)
- Rounds of Eight – Banquet Chairs with white chair covers
  - Complimentary Parking for all Guests

*Service charge of 23% and sales tax of 8.25% will be added to the final bill. Package requires a minimum of 100 guests.*

# *Red Oak Ballroom*

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## *The Crown Package*

### *Plated Menu Selections*

#### **Passed Hors d' Oeuvres (choose two)**

- 🍴 *Crispy Stuffed Asparagus wrapped in Phyllo*
- 🍴 *Ham and Gruyere Pinwheels*
- 🍴 *Mini Chicken Parma Bites*
- 🍴 *Gulf Shrimp Puffs*
- 🍴 *Spicy Piccadilly Beef Empanadas*

#### **Salad Options (choose one)**

- 🍴 *Field Green Salad with Fresh Strawberries and Roasted Pecans with a Strawberry Vinaigrette Dressing*
- 🍴 *Southwest Wedge Salad served with an Avocado Ranch Dressing*
- 🍴 *Boston Bib Salad served with a Creamy Poppy Seed Dressing*

#### **Main Course Options (choose one)**

- 🍴 *Flat Iron Steak served with a Wild Mushroom Demi Glaze*
- 🍴 *Chicken Rapini – Chicken Breast stuffed with Prosciutto, fresh Parmesan Cheese and Button Mushrooms*
- 🍴 *Crab Stuffed Filet of Sole with Citrus Crème*

#### **Sides (choose two)**

- 🍴 *Gruyere Potato Gratin*
- 🍴 *Roasted Brussel Sprouts and Mushrooms*
- 🍴 *Garlic Snap Peas with Charred Tomatoes and Onions*
- 🍴 *Rosemary New Potatoes*
- 🍴 *Grilled Asparagus*
- 🍴 *Parmesan Risotto*

*All meals include table side warm dinner rolls w/butter, iced tea, water and coffee service.*

*Service charge of 23% and sales tax of 8.25% will be added to the final bill. Package requires a minimum of 100 guests.*

# Red Oak Ballroom

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## The Majestic Package

### \$ Priced per person

*The Majestic Package is our premium Red Oak Ballroom package that adds one hour of hosted beer and wine service and even more included amenities. It has everything you will need to host a fabulous evening – all at one cost per person. You may add to this package with Bar Service, menu customization or any of our Additional Amenities (see Additional Amenities page). Use the Majestic Package as is or tailor it to your vision, the Red Oak Ballroom is here to make your dreams a reality. Menu choices are listed on the next page.*

### Included Amenities:

- Ballroom Rental for Six Hours
  - On Site Coordinator
- Bridal (Honoree) Dressing Room
  - Passed Hors d' Oeuvres
  - Plated Dinner Service
- Iced Tea & Coffee Service (please ask for full menu)
  - Menu Tasting for Four with Signed Contract
    - China, Flatware and Glassware
- 1st Bartender & Security Guard – Complimentary based on minimum of 100 guests
  - One Hour Hosted Beer & Wine
  - Elegant Up-Lighting Package
    - Venue Centerpieces
  - 15x15 Standard Dance Floor
  - Choice of Upgrade Linens
- Skirted Gift, Guest Book and Cake Table(s)
- Rounds of Eight – Banquet Chairs with choice of chair covers
- Complimentary Parking for all Guests

*Service charge of 23% and sales tax of 8.25% will be added to the final bill. Package requires a minimum of 100 guests.*



# *Red Oak Ballroom*

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## *The Majestic Package*

### *Plated Menu Selections*

#### **Passed Hors d' Oeuvres (choose two)**

- 🍴 *Crispy Stuffed Asparagus wrapped in Phyllo*
- 🍴 *Ham and Gruyere Pinwheels*
- 🍴 *Mini Chicken Parma Bites*
- 🍴 *Gulf Shrimp Puffs*
- 🍴 *Spicy Piccadilly Beef Empanadas*

#### **Salad Options (choose one)**

- 🍴 *Field Green Salad with Fresh Strawberries and Roasted Pecans with a Strawberry Vinaigrette Dressing*
- 🍴 *Southwest Wedge Salad served with an Avocado Ranch Dressing*
- 🍴 *Boston Bib Salad served with a Creamy Poppy Seed Dressing*

#### **Main Course Options (choose one)**

- 🍴 *Flat Iron Steak served with a Wild Mushroom Demi Glaze*
- 🍴 *Chicken Rapini – Chicken Breast stuffed with Prosciutto, fresh Parmesan Cheese and Button Mushrooms*
- 🍴 *Crab Stuffed Filet of Sole with Citrus Crème*

#### **Sides (choose two)**

- 🍴 *Gruyere Potato Gratin*
- 🍴 *Roasted Brussel Sprouts and Mushrooms*
- 🍴 *Garlic Snap Peas with Charred Tomatoes and Onions*
- 🍴 *Rosemary New Potatoes*
- 🍴 *Grilled Asparagus*
- 🍴 *Parmesan Risotto*

*All meals include table side warm dinner rolls w/butter, iced tea, water and coffee service.*

*Service charge of 23% and sales tax of 8.25% will be added to the final bill. Package requires a minimum of 100 guests.*

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## *Additional Amenities*

- Covered Banquet Chairs w/Ties ..... \$xx per chair
    - Chiavari Chairs ..... \$xx per chair
    - Upgraded Linen ..... \$xx per linen
      - Aisle Runner ..... \$xx per ft.
  - Pipe & Drape – Entire Room ..... \$xx per linear ft.
    - Arch ..... call for price
    - Perimeter Lighting ..... \$xx per light
    - Gobo Lighting ..... \$xx per light
      - A/V Package ..... \$xx
    - Staging ..... \$xx per 6' x 8' section
      - Sound System ..... \$xx
      - Plate Chargers ..... \$xx each
  - China, Glassware, Silverware ..... \$xx per person
    - Cake Cutting Fee ..... \$xx per person
  - Champagne Toasts (House Champagne) ..... \$xx per person
    - Valet Parking ..... call for price
- \* Pricing is based on a minimum of 100 guests – if guest count decreases, pricing may increase accordingly

*Service charge of 23% and sales tax of 8.25% will be added to the final bill. Package requires a minimum of 100 guests.*

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## Bar Packages

*Hosted and Cash Bar Packages are available. Or as an option, a combination of the two can be customized to fit your budgetary or personal considerations. Service standards and additional staffing fees are listed below.*

### Hosted Bar Packages

#### House Wine & Domestic Beer Service

1 hour service – \$xx per guest

4 hour service – \$xx per guest

\* Each additional service hour – \$xx per guest

#### House Wine, Domestic Beer & Well Service

1 hour service – \$xx per guest

4 hour service – \$xx per guest

\* Each additional service hour – \$xx per guest

#### Premium Wine, Domestic Beer & Call Service

1 hour service – \$xx per guest

4 hour service – \$xx per guest

\* Each additional service hour – \$6 per guest

#### Premium Wine, Beer & Premium Service

1 hour service – \$xx per guest

4 hour service – \$xx per guest

\* Each additional service hour – \$xx per guest

### A-La-Carte Bar Pricing

#### Beer

Domestic Beers – \$xx

Imported Beers – \$xx

#### Wine

House Wine by the Glass – \$xx

House Wine by the Bottle (1.75 L) – \$xx

Premium Wines – Priced to selection

House Champagne (750 ML) – \$xx per Bottle

Premium Champagne – Priced to selection

#### Liquor

Well Cocktails – \$xx

Call Brands – \$xx

Premium Brand- \$xx

Imported Cordials & Cognacs – \$xx

Frozen Margarita Machine – \$xx

### NO OUTSIDE LIQUOR IS ALLOWED

*There is a \$390 minimum fee on all bars, which will include 1 bartender and 1 security guard for 4 hours. Staffing standard for bar service – 1 bartender per 100 attendees. Additional hours, for either security or bartenders, are billed at \$xx per staff person.*

*23% service charge and 8.25% sales tax will be added to all Hosted Bar Services*